

# Reclamation of Tax on Gift Aid Donations

## AUTHORISATION

Charity name:

Address:

The Trustees of the above Charity hereby appoint the designated reclamation of tax officers being Christine Kairis (Operations Manager) and Anthony Brewster (Ass. Manager – Finance) of the Administration Department of the Charities Aid Foundation, Kings Hill, West Malling, Kent, ME19 4TA (Registered Charity No. 268369) as officers of the Charity for the purpose of reclaiming tax due to the Charity in respect of covenanted and Gift Aid donations.

The Charity confirms that all such donations will be used for charitable purposes in accordance with the governing instrument of the Charity and authorises the said officers to sign the Inland Revenue R68 Form (Covenant and Gift Aid) or any form which the Inland Revenue may substitute for the same in the name of the Charity.

This authorisation shall continue until such time as it may be cancelled by written notice.

Signed for and on behalf of the Charity:

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Please also print name: .....

Official Position in Charity (i.e. Treasurer) .....

Date: .....